

**SCHEDULE 1**

*[insert name and address of relevant licensing authority and its reference number, optional]*

**(Part A) Application for an existing licence to be converted to a premises licence under the Licensing Act 2003 and (Part B) application to vary the premises licence simultaneously**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.

**I/We JD Wetherspoon Plc  
apply to convert an existing licence to a premises licence under Schedule 8 to the  
Licensing Act 2003 for the premises described in Part A1 below**

**Part A1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description	
New Moon Kenton Park Parade Kenton Harrow Middex HA3 8DN	
Kenton, Harrow	HA3 8DN

Telephone number of premises (if any)

020 8909 1103

Non-domestic rateable value of premises

£50,000

**Part A2 – Applicant Details**

Please state the capacity in which you are applying to convert your existing licence

- Please tick ✓
- (a) An individual or individuals  please complete section (A)
- (b) A person other than an individual
- i. as a limited company  please complete section (B)
- ii. as a partnership  please complete section (B)
- iii. as an unincorporated association or  please complete section (B)
- iv. other (for example a statutory corporation)  please complete section (B)
- (c) A recognised club  please complete section (B)
- (d) A charity  please complete section (B)

**ACCEPTED**

- 1 JUL 2005

(e) The proprietor of an educational establishment

—  
 please complete section (B)

(f) A health service body

please complete section (B)

- (g) A person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- (h) A chief officer of police of a police force in England and Wales  please complete section (B)

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr  Mrs  Miss  Ms  Other title (for example, Rev)

**Surname****First names**

I am 18 years old or over

Please tick ✓ Yes

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)

**SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)**

Mr  Mrs  Miss  Ms  Other title (for example, Rev)

**Surname****First names**

I am 18 years old or over

Please tick ✓ Yes

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name JD Wetherspoon Plc
Address Wetherspoon House Reeds Crescent Watford WD24 4QL
Registered number (where applicable) 01709784
Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any) 01923 477777
E-mail address (optional)

**Part A3 – Operating Schedule**

If 5,000 or more people attend the premises at any one time, please state the number

General description of premises (please read guidance note 1)

The premises operate as a public house. Alcohol and food are available throughout the public areas. **Private entertainment may also be provided within these areas.** Such private entertainment is licensable if the local authority have adopted the Private Places of Entertainment (Licensing) Act 1967. Boxes E and G-K below have been ticked in relation to private entertainment only but if the Private Places of Entertainment (Licensing) Act 1967 has **not** been adopted, then these boxes are not applicable. There is no restriction on the hours during which members of the public may be present on the premises. The premises also have an outside area where alcohol may be consumed. Children under 14 may also be allowed in the bar area in accordance with the Children's Certificate granted for the premises.  
Recorded music may be played throughout the premises.

	Please tick ✓	Yes
What existing licensable activities are authorised by your existing licence(s)?		
a) Plays	<input type="checkbox"/>	<input type="checkbox"/>
b) Films	<input type="checkbox"/>	<input type="checkbox"/>
c) indoor sporting events	<input type="checkbox"/>	<input type="checkbox"/>
d) boxing or wrestling entertainment	<input type="checkbox"/>	<input type="checkbox"/>
e) live music	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
f) recorded music	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
g) performances of dance	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
h) anything of a similar description to that falling within (e), (f) or (g)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**Provision of entertainment facilities for:**

i) making music	<input checked="" type="checkbox"/>
j) dancing	<input checked="" type="checkbox"/>
k) entertainment of a similar description to that falling within (i) or (j)	<input checked="" type="checkbox"/>
l) provision of late night refreshment	<input checked="" type="checkbox"/>

**Sale by retail of alcohol**

- |                                     |                                     |
|-------------------------------------|-------------------------------------|
| a) for consumption on the premises  | <input checked="" type="checkbox"/> |
| b) for consumption off the premises | <input checked="" type="checkbox"/> |

Please state who you wish to be specified to be the premises supervisor under the new licence

Name Claire Edwards  
 Address New Moon, Kenton park parade, Kenton, Harrow, Middx, HA3 8DN  
 Personal Licence number, if known Not known

State any limitations on the hours during which you are permitted by your licence(s) or any additional authorities to conduct licensable activities, including the sale of alcohol.

**Alcohol**

The provisions of Sections 59 – 61 inclusive and Section 63 of the Licensing Act 1964 apply.

**Late Night Refreshment**

Food may be sold in line with alcohol sales plus an extra 30 minutes.

**Private Entertainment**

If the Private Places of Entertainment (Licensing) Act 1967 has been adopted, private entertainment for gain may be provided throughout the premises without limitation by virtue of the existing Justices' Licence.

**Recorded Music**

Recorded music may be played throughout the premises without limitation in line with the provisions of Section 182 of the Licensing Act 1964.

Describe the conditions subject to which your existing licence(s) has/have been granted (please read guidance note 2):

**a) General – all four licensing objectives (b,c,d,e)**

Please see attached certified copy Justices' Licence and Children's Certificate.

**b) The prevention of crime and disorder**

See a) above.

**c) Public safety**

See a) above.

**d) The prevention of public nuisance**

See a) above.

**e) The protection of children from harm**

See a) above.

- |   |               |                                     |
|---|---------------|-------------------------------------|
|   | Please tick ✓ | Yes                                 |
| ■ I have made or enclosed payment of the fee  |               | <input checked="" type="checkbox"/> |
| ■ I have enclosed my existing licence(s) or a certified copy of each licence                          |               | <input checked="" type="checkbox"/> |
| ■ I have enclosed a plan of the premises  |               | <input checked="" type="checkbox"/> |
| ■ I have sent copies of this application to the chief officer of police (please read guidance note 3) |               | <input checked="" type="checkbox"/> |
| ■ I have enclosed the consent form completed by the proposed premises supervisor, if relevant         |               | <input checked="" type="checkbox"/> |
| ■ I have enclosed the consent of the justices' licence holder to my application, if relevant          |               | <input checked="" type="checkbox"/> |
| ■ I understand that if I do not comply with the above requirements my application will be rejected    |               | <input checked="" type="checkbox"/> |

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

**Part A4 – Signatures** (please read guidance note 4)

**Signature of applicant or applicant's solicitor or other duly authorised agent.** (Please read guidance note 5).  
**If signing on behalf of the applicant please state in what capacity.**

Signature

.....  
 BCP

Date 29.6.05

Capacity Solicitors and Authorised Agents for the Applicant

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent.**  
 (Please read guidance note 6). **If signing on behalf of the applicant please state in what capacity.**

Signature

.....

Date .....

Capacity .....

**Contact name (where not previously given) and address for correspondence associated with this application** (please read guidance note 7)

Berwin Leighton Paisner  
 Adelaide House

**Post Town** London

**Post Code** EC4R 9HA

**Telephone number** 020 7427 1105

**E-mail address (optional)**

graham.clack@blplaw.com

**IF YOU WISH TO APPLY SIMULTANEOUSLY FOR A VARIATION OF THE PREMISES LICENCE IF IT IS CONVERTED FROM YOUR EXISTING LICENCE(S) UNDER SECTION 34 OR 37 OF THE LICENSING ACT 2003, NOW COMPLETE PART B OF THIS FORM.**

**IF YOU DO NOT WISH TO APPLY SIMULTANEOUSLY FOR A VARIATION OF THE PREMISES LICENCE IF IT IS CONVERTED FROM YOUR EXISTING LICENCE(S), YOU SHOULD LEAVE PART B BLANK.**



## PART B – Application to vary a premises licence under the Licensing Act 2003

**I/We JD WETHERSPON, being the proposed premises licence holder of an existing licence to be converted under the terms of Schedule 8 to the Licensing Act 2003 apply to vary it under section 34 of the Licensing Act 2003 (delete as applicable) for the premises described in Part A above.**

### Part B1 – Variation

Do you want the proposed variation to have effect from the second appointed day?

Please tick ✓

If not do you want the variation to take effect from

Day	Month	Year

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

**Please describe briefly the nature of the proposed variation.** (Please read guidance note 8)

1. To allow accompanied children under 16 in the bar in line with the provisions of Licensing Act 2003.
2. To increase the hours allowed for the sale and supply of alcohol.
3. To remove the restrictions relating to drinking up time.
4. To allow credit sales.
5. To increase the hours allowed for late night refreshment.

## Part B2 – Operating Schedule

Please complete those parts of the operating schedule which would be subject to change if this application to vary were successful.

What licensable activities do you now intend to conduct on the premises and/or at what varied times do you intend to conduct them?

(Please see section 1 of the Licensing Act 2003 and Schedule 1 to the Licensing Act 2003)

Please tick ✓ Yes

### Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
- (if ticking yes, fill in box H)

### Provision of entertainment facilities for:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)
- (if ticking yes, fill in box K)

### Provision of late night refreshment (if ticking yes, fill in box L)

### Sale by retail of alcohol (if ticking yes, fill in box M)

**Please complete Part B3 of this form.**

## A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick [✓] (please read guidance note 9)	
Day	Start	Finish	Indoors	Outdoors
Mon				
Tue				
Wed				
Thur				
Fri				
Sat				
Sun				

**Please give further details here** (please read guidance note 10)

**State any seasonal variations for performing plays** (please read guidance note 11)

**Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list** (please read guidance note 12)

**B**

<b>Films</b> Standard days and timings (please read guidance note 8)			<b>Will the exhibition of films take place indoors or outdoors or both - - please tick [✓] (please read guidance note 9)</b>	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b>Please give further details here (please read guidance note 10)</b>		
Mon					
Tue					
Wed			<b>State any seasonal variations for the exhibition of films (please read guidance note 11)</b>		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 12)</b>		
Sat					
Sun					

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 8)			<b>Please give further details (please read guidance note 10)</b>		
Day	Start	Finish			
Mon					
Tue			<b>State any seasonal variations for indoor sporting events (please read guidance note 11)</b>		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 12)</b>		
Fri					
Sat					
Sun					

## D

<b>Boxing or wrestling entertainment</b> Standard days and timings (please read guidance note 8)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [✓]</b> (please read guidance note 9).	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 10)		
Mon					
Tue					
Wed			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 11)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling at different times to those listed in the column on the left, please list</b> (please read guidance note 12)		
Sat					
Sun					

## E

<b>Live music</b> Standard days and timings (please read guidance note 8)			<b>Will the performance of live music take place indoors or outdoors or both – please tick [✓]</b> (please read guidance note 10)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 10)		
Mon					
Tue					
Wed			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 11)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 12)		
Sat					
Sun					

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 8)			<b>Will the performance of recorded music take place indoors or outdoors or both – please tick [✓] (please read guidance note 9)</b>	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b>Please give further details here (please read guidance note 10)</b>		
Mon					
Tue					
Wed			<b>State any seasonal variations for playing recorded music (please read guidance note 11)</b>		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 12)</b>		
Sat					
Sun					

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 8)			<b>Will the performance of dance take place indoors or outdoors or both – please tick [✓] (please read guidance note 9)</b>	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b>Please give further details here (please read guidance note 10)</b>		
Mon					
Tue					
Wed			<b>State any seasonal variations for the performance of dance (please read guidance note 11)</b>		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 12)</b>		
Sat					
Sun					

**H**

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 8)			<b>Please give a description of the type of entertainment you will be providing</b>			
Day	Start	Finish	<b>Will the performance of dance take place indoors or outdoors or both – please tick [✓]</b> (please read guidance note 9)	Indoors		
Mon					Outdoors	
					Both	
Tue			<b>Please give further details here</b> (please read guidance note 10)			
Wed						
Thur						
Fri			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 11)			
Sat						
Sun						
			<b>Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 12)			

**I**

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 8)			<b>Please give a description of the facilities for making music you will be providing</b>			
Day	Start	Finish	<b>Will the facilities for making music be indoors or outdoors or both – please tick [✓]</b> (please read guidance note 9).	Indoors		
Mon					Outdoors	
					Both	
Tue			<b>Please give further details here</b> (please read guidance note 10)			
Wed						
Thur						
Fri			<b>State any seasonal variations for the provision of facilities for making music</b> (please read guidance note 11)			
Sat						
Sun						
			<b>Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 12)			

## J

Provision of facilities for dancing Standard days and timings (please read guidance note 8)			Will the facilities for dancing be indoors or outdoors or both – please tick [✓] (please read guidance note 9).	Indoors	
Day	Start	Finish		Outdoors	
Mon			<b>Please give further details here</b> (please read guidance note 10)	Both	
Tue					
Wed			<b>State any seasonal variations for providing dancing facilities</b> (please read guidance note 11)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 12)		
Sat					
Sun					

## K

Provision of facilities for entertainment of a similar description to that falling within I or J Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment facility you will be providing	Indoor	
Day	Start	Finish		Outdoor	
Mon			<b>Will the entertainment facility be indoors or outdoors or both – please tick [✓] (please read guidance note 9).</b>	Both	
Tue					
Wed			<b>Please give further details here</b> (please read guidance note 10)		
Thur					
Fri			<b>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within J or K</b> (please read guidance note 11)		
Sat					
Sun					

## L

<b>Late night refreshment</b> Standard days and timings (please read guidance note 8)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick [✓] (please read guidance note 9).</b>	Indoors	<input checked="" type="checkbox"/>	
Day	Start	Finish		Outdoors		
Mon	23.00	00:30	<b>Please give further details here (please read guidance note 10)</b>	Both		
Tue	23.00	00:30				
Wed	23.00	00:30		<b>State any seasonal variations for the provision of late night refreshment (please read guidance note 11)</b>		
Thur	23.00	00:30				
Fri	23.00	01:00				
Sat	23.00	01:00		<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list (please read guidance note 12)</b>		
Sun	23.00	00:30				
			In line with the hours mentioned under non standard timings in Box M.			

## M

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 8)			<b>Will the supply of alcohol be for consumption - Please tick box ✓ (please read guidance note 13).</b>	On the premises		
Day	Start	Finish		Off the premises		
Mon	09:00	00:30	<b>State any seasonal variations for the supply of alcohol (please read guidance note 11)</b>	Both	<input checked="" type="checkbox"/>	
Tue	09:00	00:30				
Wed	09:00	00:30		For the avoidance of doubt Good Friday and Christmas Day are included within the standard timings shown in this part. However the position in relation to New Years Eve remains as existing under Licensing Act 1964 (ie on New Years Eve alcohol sales may continue until the start of trading hours on New Years Day).		
Thur	09:00	00:30		<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 12)</b>		
Fri	09:00	01:00				
Sat	09:00	01:00		On Christmas Eve until 2.00 am On Boxing Day until 2.00 am		
Sun	09:00	00:30		For an additional hour to the finish times on the following days:-  Burns Night – 25 January Australia Day – 26 January St David's Day – 1 March St Patrick's Day – 17 March St George's Day – 23 April St Andrew's Day – 30 November  For an additional 30 minutes to the finish times on the following days:-  Thursday immediately preceding Good Friday Sunday immediately preceding a Bank Holiday Monday  From 6.00 am until the beginning of the standard hours or until 3.00 am as follows:-  On no more than 12 occasions per calendar year. These extensions for the supply of alcohol can only take place if at least 7 days notice is provided to the Police and the Licensing Authority and <b>only</b> if the Police give their consent.		



**IN ALL CASES, PLEASE COMPLETE BOXES N, O, P AND Q****N**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 14)

**NONE**

**O**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 8)			<b>State any seasonal variation</b> (please read guidance note 11)
Date	Start	Finish	
Mon	<b>07:00</b>	<b>01:30</b>	
Tue	<b>07:00</b>	<b>01:30</b>	
Wed	<b>07:00</b>	<b>01:30</b>	<p><b>Non-standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 12)</p> <p>In line with the hours mentioned under non standard timings in Box M plus an additional hour.</p> <p>For an additional hour on the morning of the day the clocks go forward (in order to negate the effect of the change from British Summer Time to Greenwich Meantime).</p> <p>Notwithstanding these usual opening times, the premises, in accordance with the converted right, may choose to open to the public at any time for non-licensable activities/purposes.</p>
Thur	<b>07:00</b>	<b>01:30</b>	
Fri	<b>07:00</b>	<b>02:00</b>	
Sat	<b>07:00</b>	<b>02:00</b>	
Sun	<b>07:00</b>	<b>01:30</b>	

**P**

Please identify any of the conditions, terms or restrictions currently imposed on the converted licence which you believe could be removed as a consequence of the proposed variation you are seeking.

1. To remove the restrictions and effects of Section 168, 168A and Section 171 Licensing Act 1964 so as to allow the provisions under the Licensing Act 2003 to apply in relation to children.
2. To remove the restrictions relating to permitted hours as set out in Section 60 Licensing Act 1964 with the exception of New Years Eve.
3. To remove the restriction on consumption of alcohol as set out in Section 63(1) Licensing Act 1964 (ie drinking up time).
4. To remove the restrictions on credit sales imposed by Section 166 Licensing Act.

**Q** Please describe any additional steps that you intend to take in order to promote the four licensing objectives if the proposed variation is granted:

**a) General – all four licensing objectives (b, c, d, e) (please read guidance note 15)**

Existing Company procedures will be applied to the premises in relation to the additional hours that are requested, and further information in respect of the Company procedures and policies can be found in the attached documents.

JD Wetherspoon – Overview of Operations  
JD Wetherspoon Approach to Responsible Drinks Retailing.

**b) The prevention of crime and disorder**

The Company is committed to strict compliance with the law in the course of the operation of its premises and to maintaining good standards of behaviour by its customers. The measures identified in the attached Overview of Operations are designed to meet the Prevention of Crime and Disorder objective and maybe found at sections A, B, C, D, E, F, G, I, J and L. These measures will continue to apply to the additional hours sought by this variation.

**c) Public safety**

JD Wetherspoon undertakes ongoing risk assessments in order to comply with Health and Safety legislation. The attached Overview of Operations identifies certain areas from a licensing perspective which address the Public Safety objective. Please see sections A, B, C, D, G, I, J and L.

**d) The prevention of public nuisance**

There is to be no change in the trading terms of these premises other than the later opening hours sought by this variation. The existing measures identified in the attached Overview of Operations will continue to apply. Please see sections A, B, C, D, E, F, G, I, J and L.

**e) The protection of children from harm**

The company has many years of experience in catering for families with over 95% of its premises having the benefit of Children Certificates. It is Company policy that children will be required to vacate the Bar by 21.00hrs unless they are eating in which case they will be required to vacate the Bar by 21.30hrs. Children must always be accompanied by an adult who will be required to maintain constant supervision of them. The measures identified in the attached Overview of Operations provide further confirmation of the Company's compliance with the Protection of Children From Harm Objective. Please see sections A, B, C, D, G, I, J, K and L.

**Part B3 – Premises Supervisor****Full name of proposed designated premises supervisor**

THERE IS NO APPLICATION TO VARY THE PREMISES SUPERVISOR (THE NAME OF THE PREMISES SUPERVISOR IS SHOWN ON PART A3 OF THE OPERATING SCHEDULE).

**Address of proposed designated premises supervisor**

**Personal licence number of proposed designated premises supervisor, if any, and issuing authority of the personal licence, if applicable**

- Please tick ✓ Yes
- I enclose the consent form completed by the proposed premises supervisor
  - I will give a copy of Part B3 of this application to the chief officer of police (section 37 of the Licensing Act 2003)
  - I have sent copies of this application to vary (except Part B3) to responsible authorities and others where applicable (section 34 of the Licensing Act 2003)
  - I understand that I must now advertise my application to vary (section 34 of the Licensing Act 2003)
  - I understand that if I do not comply with the above requirements my application will be rejected

#### Part B4 – Signatures (please read guidance note 16)

Signature of applicant (the proposed current premises licence holder) or applicant's solicitor or other duly authorised agent. (See guidance note 17). If signing on behalf of the applicant please state in what capacity.

Signature: BCP .....

Date: 29.6.05 .....

Capacity: APPLICANTS SOLICITORS

Where the premises licence is jointly held signature of 2<sup>nd</sup> applicant (the proposed current premises licence holder) or 2<sup>nd</sup> applicant's solicitor or other authorised agent. (Please read guidance note 18). If signing on behalf of the applicant please state in what capacity.

Signature .....

Date .....

Capacity .....

**Contact name (where not previously given) and address for correspondence associated with this application** (please read guidance note 19)

Post town

Post code

#### Notes for Guidance

##### PART A

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which would be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and provide a place for consumption of these off-supplies you must include a description of where the place is and its proximity to the premises.
2. Where the conditions to which your existing licence(s) is granted do not relate solely to any one of the four licensing objectives, please describe such conditions in the general box.
3. The law requires you to send a mandatory copy of this application to the chief officer of police for that area at the same time as sending to the relevant licensing authority.
4. The application form must be signed.

5. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
6. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
7. This is the address we shall use to correspond with you about this application.

#### **PART B**

**This application cannot be used to vary the licence to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act.**

8. Please give timings in 24 hour clock and only give details for days of the week when you intend the premises to be used for the activity.
9. Where taking place in a building or other structure, please tick as appropriate. Indoors may include a tent.
10. Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
11. For example (but not exclusively), where the activity will occur on additional days during the summer.
12. For example (but not exclusively), where you wish the activity to go on longer on a particular day ie Christmas Eve.
13. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
14. Please give information about anything to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gambling machines.
15. Please list here steps you will take to promote all four licensing objectives together.
16. The application form must be signed.
17. A applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
18. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
19. This is the address which we shall use to correspond with you about this application.